

Fareham Men's Shed



At Titchfield Festival Theatre

2019 AGM Minutes Minutes of the 3rd Annual General Meeting of Fareham Men's Shed (FMS)

Held on 11th February 2019 at the Titchfield Festival Theatre (TFT)

Malcolm McInnes, Rod Parker, Jack Langford, Chris Hodgson, Keith Curtis, Neville Wheeler, Mick Foster, Bob McFarland, Richard Bunce, Dave Thompson, Geoff Colverson, Mike Martin, Peter Raven, Chris Nixon, Bill Hellyer-Kinch, Tony Crane, Gordon Henniker, John Codling, Peter Keepence, John Wathen, Chris Lane, Malcolm Pike, Milton Hewins, Colin Mansbridge, Paul Jackson, Terry Moore, Brian Matthews, Oliver Betton, Barry Groce, Ken Stretton, John Ewens, Neil Johnson, Paul Ramsay, Steven Richards, Colin Babb & Ern Bowles

Apologies

- o Alan Pearton, Dave Jarman & Julian Shaw

Guests:

- o Kevin Fraser (TFT), A. Whyntie (TCCA), Darren Pritchett (Waitrose), E Collins, & David Day.

Previous minutes:

- o The minutes of last year's AGM (2018) were approved and accepted. Proposer - Chris Nixon, seconder - John Codling.
- o There were no matters arising

Chairman's report:

The meeting was opened by the chairman who welcomed all those present. The chairman delivered his report and focused on the following areas:- Internal activities, Community Projects, Future Projects, Social Outings, Information Meetings, Raising Shed Awareness, Future Events & H&S policy

Internal Activities:

- o The chairman reported, FMS received CIO status and is operating independently from CAF. This brings huge benefits but also additional responsibilities and a different way of how the SHED manages its affairs.
- o There was also a Grand Opening of the enhanced facilities with Radio Solent's Nick Girdler and Deputy Mayors in attendance
- o Welcome mornings were organised to greet new members and for existing member to get to know each other informally.
- o Our annual charity Macmillan coffee morning was also a big success, raising in excess of £400 for the charity.

- We had an open day with the Lady Mayoress in attendance and to showcase our facilities to potential members.
- The Christmas party organised by the committee was very well attended by the membership and partners.

Individual Projects:

- There was no shortage of Individual projects undertaken by members, some examples – Oliver's rattles, African instruments and figures, Tommo's rocking horses and animal arc.
- **Group projects:**
- Good contributions from members facilitated the completion of the workshop rebuild with very little external labour costs
- Bird boxes-Traditional, and new bored out branches, and insect boxes of different sizes were manufactured and sold to raise funds.
- Preparing scrap for sale was also well supported by members.

Community projects:

- Teams were formed to take on projects for the wider community and below are some examples of the work carried out.
- Asda fireplace for the store for their build up to Christmas
 - 'Race horses' for Lions - renovation and improvement.
 - Bra ping-pong portable board game for Titchfield breast cancer haven.
 - Props and storage boxes for Titchfield Festival Theatre.
 - Maintenance of benches and tables in the quad area of Redlands Junior School.
 - Painting and decorating and ongoing computer system set at Hovercraft Museum based in Lee-on-Solent.

Future projects:

- The chairman also mentioned other potential community work FMS have agreed to take on in 2019.
- Refurbishment of the Christmas sleigh for the Lions.
 - Further classroom maintenance for Redlands School.
 - Future work at the Hovercraft museum.

Social outings / Visits:

- The chairman reported that FMS operated without a social secretary in 2018, unfortunately not many events were organised. However a couple of events were arranged by the committee and enjoyed by those who attended.
- The 'Screwfix Live' exhibition in Southampton.
 - The Solent Air Museum featuring 3D printing and hand to scan demonstrations.
 - A visit to Yandles was arranged, but sadly this was rained off.

Information/Presentations/Meetings:

- From time to time informative e-mails were sent to members highlighting changes relevant to Senior citizens, most recently TV licensing for the over-75s.
- Local companies were invited to present and update members in changes in the law regarding IHT, offer financial advice services and the importance of having Wills and Powers of Attorney documents in place.
 - Training sessions carried out on power tools and workshop machines. There was also training available on computers, smart phones, iPads and 3D printing.

- Training on Portable Appliance Testing (PAT) and selling on Ebay was also arranged for members.

Raising Shed Awareness:

- In 2018 the chairman informed the meeting, FMS attended various forums to raise awareness, recruit new members and touch base with other charities. FMS attended the following events.
- Wallington Fete.
- Stubbington Fayre.
- Suella Braverman's Senior's day.
- Waitrose tea party.
- 1 community showcase at Ferneham Hall.
- Titchfield community association evening.

Future Events/Activities:

The Chairman touched on events/activities either in planning or are in place for 2019, namely:

- Triathlon Cards, Dominoes and Darts.
- Fareham Discovery Fair - 1community.
- Suella Braverman's Senior's day.
- Wallington Fete.
- Stubbington Fayre.
- Titchfield Community Association evening.
- List of proposed social outings.
- Further training sessions on tools/machines
- Proposal to create a working group for maintaining a clean environment/maintenance of tools.

H&S Policy:

Finally in his conclusion, the chairman stressed the importance of H&S and strongly emphasised the importance of adhering to the Shed's policy. He advised members to exercise common sense whilst in the workshop to reduce H&S risks by being aware of overcrowding and keeping safe distances to people working on machines and power tools.

Treasurer's Report:

Chris produced a detailed accounts sheet (see below) which was circulated to all members present. He went on to explain the major entries on monies received and expenses incurred during the year:

- On membership, he reported that we had 43 paid up members and was pleased with the numbers that re-joined. He also informed the meeting that as we are now a charity, the Shed could claim back from the Inland Revenue £12.50 for all members paying income tax and encouraged members to sign up for this rebate.
- Tea and coffee donations went up slightly over the year but still didn't match the numbers visiting the shed. He went on to say that for only £1 a week, this represented good value and was a good source of additional income and urged members not to forget to make this contribution when visiting the Shed.
- The Shed's charity event - the MacMillan Coffee morning raised around £409, and nearly everything donated by members and sponsors. The left over coffee and tea lasted for six weeks, which helped to keep costs down. Our target for this year is to raise £1000.

- Fund raising: Chris reminded members that fund raising is not just one person's job and encouraged members to look out for schemes in supermarkets, local businesses, newspapers and companies that members might know or used to work for and follow up any leads or advise the committee of such initiatives. As an example, he mentioned the Waitrose donation which was initiated by a member outside the committee.
- Chris concluded:
- "IT'S YOUR SHED, YOUR MONEY, THANK'S FOR SUPPORTING IT, BUT PLEASE ALL HELP AND DO YOUR BIT"

Plans on the Future of the Titchfield Festival Theatre by Kevin Fraser (TFT):

Kevin reported that another successful year was enjoyed by both parties. He hoped the great and excellent relationship would continue long into the future. In the main, the expansion programme and enhanced facilities at the theatre was worth all the disruption. There are now more shows planned offering a wider variety of plays and musicals. Discounted tickets are available to members of the Shed.

However, further plans to expand the auditorium will impact the area the Shed currently occupies, but Kevin stressed that the Shed is a part of the overall plan.

Consequently, the Shed will need to relocate next door which has the potential for more floor space.

Progress so far is:

- The feasibility study is completed and initial drawings & plans are with the local council.
- The tenants next door are actively looking for new premises.
- At this point, he reported that timescales are very sketchy, but the trustees of the theatre believe that things should start to happen at the back end of this year.
- Kevin reminded the meeting that additional parking (paid for by the theatre) is always available for theatre users at the Holiday Inn. Anyone parking in the hotel should always inform reception of their car details on arrival.
- He went on to finish his report by promising to keep the Shed informed of developments on a regular basis.

Rule changes:

The trustees put forward a change to move the annual subscriptions due date to after the AGM date. The reason for this is that should members vote to change the subscriptions at the AGM, this could be implemented immediately and not one year later.

- Change carried: 34 votes in favour 1- abstention.

Suggestions on Activities put forward by the members:

- Soldering.
- Workshop Maintenance
- Simpler Bird Boxes.
- Refurbish Organ in the Theatre.
- Welding.
- Plan now for items which sell at the Stubbington Fayre.

Notices:

Members were informed of the following:

- 3D printer facility.
- Need for silica gel bags.
- Volunteers for opening and closing the Shed on Fridays'
- Photos and name badges for members who are without these.

Elections of Trustees:

Under the rules of the CIO, 1/3rd of the number of trustees of the Shed must stand down at the AGM.

The three trustees who stood down agreed to stand again and were re-elected.

- Peter Raven - Proposed by Chris Nixon, Seconded by Paul Ramsay Votes 34 for, 0 against
- Chris Hodgson - Proposed by John Wathen, Seconded by Chris Nixon Votes 34 for, 0 against
- Milton Hewins - Proposed by Rod Parker, Seconded by Mick Foster Votes 34 for, 0 against

There were two new trustees elected:

- Tony Crane - Proposed by Peter Raven, Seconded by Chris Hodgson Votes 34 for 0 against
- Steve Richards Proposed by Peter Raven, Seconded by Chris Nixon Votes 34 for 0 against

Closing the meeting:

The Chairman thanked all the guests for their attendance and support and the membership for an excellent turn out and said: "It's the members that makes the SHED what it is".

Fareham Men's Shed Accounts 1st January 2018 - 31st December 2018

Income	Amount		Expenditure	Amount	
	2017	2018		2017	2018
Money bought forward	£829.41	£4,570.68			
Membership fees	£987.50	£1,225.00	Stationary	£93.65	£157.77
Tea & Coffee donations	£727.57	£967.34	Tea, coffee & biscuits	£130.08	£205.99
Donations for help	£80.00	£250.00	PVC Banner / banner flag	£99.99	£99.99
Sale of tools ebay / members	£1,425.00	£423.50	Charge for main electrical connection	£0.00	£150.00
Ebay sales	£0.00	£4,075.50	Donations made by FMS	£0.00	£60.00
Sale of bird boxes and bug boxes	£0.00	£110.00	Costs Stubbington, Wallington Fayre & Xmas raffle	£198.36	£141.61
Sale of scrap metal	£610.17	£687.00	Rent	£920.00	£1,780.00
Stubbington Fayre	£280.25	£450.18	Insurance	£0.00	£482.88
CO-OP 1 st donation	£1,419.35	£0.00	1 to 1 internet charges	£0.00	£17.97
CO-OP 2 nd donation	£1,798.03	£0.00	Polo shirts	£415.68	£285.78
Donation from Freemasons	£600.00	£0.00	Extension to workshop	£2,657.31	£0.00
Funding from RVS/Asda	£500.00	£0.00	2 monitors	£143.98	£0.00
Funding from County Councillor Fred Birkett	£1,500.00	£0.00	Metal lathe with mill and accessories	£0.00	£2,451.43
Sale of polo shirts	£320.00	£200.00	Ebay and larger purchases	£641.17	£3,848.76
Christmas Raffle	£350.00	£65.00	Printing charge from CAF	£27.50	£0.00
Refund on materials	£64.80	£59.98	Mobile phone top ups	£10.00	£15.00
Christmas Party receipts	£38.20	£0.00	Christmas party	£37.92	£30.74
Donation from County councilor Peter Latham	£0.00	£600.00	Consumables	£164.64	£668.68
Funding from Fareham Council	£0.00	£1,812.00	Table saw & 2 extractors	£1,404.32	£0.00
Asda good cause donation	£0.00	£200.00	UKMSA renewal	£15.00	£24.00
Waitrose good cause donation	£0.00	£252.00			
Wallington Summer Fate	£0.00	£102.00			
Titchfield Festival Theatre's 50%share of 3D printer	£0.00	£250.00			
Compensation from HSBC	£0.00	£150.00			
			TOTAL EXPENDITURE	£6,959.60	£10,420.60
			Money in the bank	£4,568.15	£5,873.70
			Cash Held by Treasurer	£2.53	£155.88
TOTAL INCOME	£11,530.28	£16,450.18	TOTAL	£11,530.28	£16,450.18
			BALANCE 31st December 2017 / 18	£4,570.68	£6,029.58