



1. **NO MEMBER IS ALLOWED TO ENTER THE SHED IF**
 - i. they have or think that they may have Covid 19
 - ii. or been in contact with anyone with Covid 19 in the last 14 days
 - iii. or are feeling unwell.
2. If any member shows symptoms of Covid 19 within 14 days of attending the Shed they should inform the Trustees immediately so that appropriate action can be taken. These actions being:
 - i. informing all members, the Theatre Management and the Government Track and Trace if appropriate
 - ii. the possible closing of the Shed whilst a deep clean is performed. Members will be informed when the Shed will reopen after the deep clean.
3. Members can only attend the Shed if they have booked a timeslot. No member can access the Shed even to pick up or drop items off unless they have booked.
4. There will be a maximum of 5 members allowed in the Social Area (2 at the computers and 3 at tables, 1 member per table. There will be a maximum of 5 members allowed in the workshop. Each member should be on separate benches/machines.
5. Keep social distancing of 2m on entering/exiting and whilst in the Shed. If assisting another member where social distancing is less than 2m then masks **MUST BE WORN**.
6. On entering the Theatre through the side entrance members **MUST** check their temperature on the device provided on the wall.
7. On entering the Shed all members **MUST** wash their hands with hot water for at least 20 seconds (the sink in the Social Area now has a hot water tap). Dry hands with paper towels only.
8. Members **MUST** still sign in and out of the Shed.
9. Only **ONE** member is allowed in the kitchen area at any time. Once the member has made their drink then they should return to their designated area. Members should bring in their own food. No biscuits will be supplied by the Shed. Members should only use their own stored cup, a cup from home or flask/drinks bottle. They must not use other member's cups. **NO drink or food is to be consumed in the Workshop Area. If a workshop attendee wishes to partake of refreshments then there will be an area set aside outside the side door.**
10. Members are responsible for cleaning any equipment including tables and chairs that they may have used in a session. For peace of mind members may wish to clean any tools prior to use.
11. After using the toilet please wash your hands on re-entering the Shed even if you have washed your hands in the public toilet as you will have touched doors in the Theatre before returning to the Shed
12. Non-members may only enter the Shed if there is a compelling need. They **MUST** wash their hands and **WEAR** masks on entering to ensure the safety of members.